

**MINUTES**  
**Town of Marshall Board of Alderman**  
**Regular Meeting**  
May 16, 2022  
6:00pm

Mayor Nancy Allen invited everyone to stand for the Pledge of Allegiance and moment of silence.

Aldermen in attendance were Billie Jean Haynie, Thomas Jablonski, Aileen Payne, Christiaan Ramsey, and Laura Ponder Smith. Also in attendance were Town Administrator Forrest Gilliam and Attorney Allie Leake.

Mayor Allen called the meeting to order at 6:00pm.

Item 1

Upon motion by Alderman Smith, seconded by Alderman Haynie, the Board voted 5-0 to approve the agenda as presented.

Item 2

Upon motion by Alderman Ramsey, seconded by Alderman Jablonski, the Board voted 5-0 to approve the minutes from the April 18, 2022 regular meeting and the April 26, 2022 special meeting.

Item 3

Laura Boosinger, Executive Director of the Madison County Arts Council, David McClurkin, Chair of the Arts Council Board of Directors, and Rob Pulleyn, Chair of the Arts Council Capital Campaign Committee, presented to the Board regarding their plans and efforts to raise funds to renovate their building.

Ms. Boosinger also provided the Board an update on the SmART public art project, which will include several murals on private property throughout downtown as well as eight medallions. Medallion locations are being determined, and will likely include a mix of locations on public and private property. Mr. Gilliam shared that the Planning Board will provide input into the public locations and make a recommendation to the Board of Aldermen for those public locations at a future meeting.

Item 4

Pat Franklin, Chair of the Marshall Depot Committee, shared with the Board the idea of refurbishing the caboose next to the Depot using funds that were paid to the Town for the film crew use of the Depot in the fall of 2021. The initial concept is to re-paint the exterior and replace the windows, with possible interior improvements as final plans are made and depending on funding availability. The funds are earmarked in the Town's budget for use at the Depot, and can be carried forward to future years if necessary. The project would incorporate a memorial recognition for Mr. Forrest Jarrett. The Board was supportive of moving forward with the concept, with the Depot Committee doing additional research into the cost for various items and working with Town staff on the procurement process and use of the funds in the budget.

Item 5

Forrest Gilliam, Town Administrator, presented draft policies for the Town's compliance with federal requirements for the expenditure of American Rescue Plan Act Funding. The policies were developed in consultation with the Land of Sky Regional Council and UNC School of Government. Upon motion by Alderman Smith, seconded by Alderman Ramsey,

the Board voted 5-0 to approve the adoption of the Conflict of Interest Policy, Cost Principles Policy, Eligible use Policy, Non-Discrimination Policy, and Records Retention Policy as recommended by the Town Administrator.

#### Item 6

Forrest Gilliam, Town Administrator, presented the Tax Collection and Water/Sewer Collection Report for April, 2022.

A copy of the Unaccountable Water Report and Monthly Operating Report for the Town's wells from Byers Environmental was presented to the Board.

The financial report for the month of April was provided to the Board.

### Boards Reports

**Board of Adjustment** – Met May 9

**Planning Board** – No meeting

**Parks and Recreation** – No meeting

### Department Reports

**Fire Department** – No report submitted.

**Police Department** – Report is in packet.

**Water Department** – Jamie Chandler

**Maintenance Department** – Jamie Chandler

**Zoning Department** – Forrest Gilliam

### Public Comment


There was no public comment.

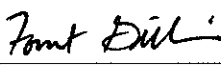
Upon motion by Alderman Haynie, seconded by Alderman Smith, the Board voted 5-0 to enter into closed session for the purposes of attorney-client privilege, personnel, and property.

Upon motion by Alderman Haynie, seconded by Alderman Jablonski, the Board voted 5-0 to return to open session.

Upon motion by Alderman Jablonski, seconded by Alderman Hanie, the Board voted 5-0 to authorize the execution of the Offer to Purchase and Contract for property commonly known as "The Roberts Wells Property".

Upon motion by Alderman Haynie, seconded by Alderman Jablonski, the Board voted 5-0 to adjourn at 7:52 p.m.

  
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Nancy Allen, Mayor

  
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Forrest Gilliam, Town Clerk

**MINUTES**  
**Town of Marshall Board of Alderman**  
**Special Meeting**  
June 2, 2022  
5:30pm

Mayor Nancy Allen called the meeting to order at 5:35pm.

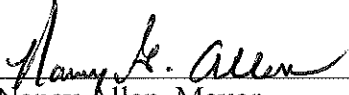
Alderman in attendance were Billie Jean Haynie, Aileen Payne, Christiaan Ramsey, and Laura Ponder Smith. Also in attendance was Town Administrator Forrest Gilliam.


Regina Rice, Fire Chief, and Tammy Boyd, Treasurer, presented the budget request for the Marshall Community Volunteer Fire Department and answered questions from the Board and staff.

Mr. Gilliam presented an updated draft Fiscal Year 2022-2023 budget based on previous discussions with the Board. Discussion took place and recommendations were made regarding various items in the draft budget.

The budget hearing will be held on Monday, June 27<sup>th</sup> at 5:30pm at Town Hall.

Upon motion by Alderman Ramsey, seconded by Alderman Haynie, the Board voted 4-0 to adjourn at 8:16pm.

  
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Nancy Allen, Mayor

  
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Forrest Gilliam, Town Clerk